

Hopton cum Knettishall Parish Council
9th July 2018 - 7pm – Hopton Village Hall
Minutes – Draft until approved at September meeting

Present: Parish Councillors: M. Cleveland, Mrs. L. Macklin, Mrs. J. Mills, D. Faiers, Dr. J. Taylor (Chair).
Clerk: Mrs. C. Dowson (reporting) and two members of the public.

1. **Apologies and approval for absence:** Mrs. C. Bull, M. Filler and Mrs. J. Plackett, Mrs. J. Spicer
2. **Declarations of Interest** (and requests for dispensations) – Cllr. Cleveland regarding planning.
3. **Minutes of the meeting held on 11th June 2018** - agreed as a true record.
4. **Matters Arising** from the Minutes of 11th June 2018:
 - a. Cllr. Taylor, as Chair, welcomed the new parish councillor: Mrs. Loreen Macklin.
 - b. Residents of Shortgrove Lane, Hopton Bowls Club and Cllr. Spicer had a constructive meeting with Suffolk Highways in June.
 - c. Sweeping of the High Street has now been resolved.
5. **Update on Hopton Development** – nothing to report.
6. **Public Forum** – nothing to report from members of the public present.
 - a. **Borough Councillor’s report.** Cllr. Taylor read out a report submitted by Cllr. Bull. The Local Government Boundary Commission has published their draft recommendations for the new West Suffolk Council – consultation ends on 31st August. No changes recommended for the Barningham Ward.
 - b. **County Councillor’s report.** Cllr. Spicer was not present.
7. **Safeguarding policy.** It was unanimously agreed to adopt the safeguarding policy as proposed. This policy with posters will be posted on the website.

Action: Clerk
8. **Correspondence.** Request from Hopton Combined Charities for a new Trustee nominated by the Parish Council as Mr. Kenneth Johnston is retiring. It was unanimously agreed that Cllr. Capon will take up this position. (This is a four year term).
9. **Clerk’s report:**
 - a. Bank balances: current £11873.65, savings £45394.00, petty cash £8.80.
 - b. The clerk noted that the website is looking good and is being updated. Thanks to Graham Keen for his work on this.
 - c. Chairman’s report. Cllr. Taylor thanked everyone, on behalf of the Parish Council, involved in the Open Gardens which was very successful.
10. **Reports from Parish Councillors:**
 - a. Cllr. Cleveland attended a community energy and neighbourhood planning briefing which was interesting. He will send councillors information on this.

Action: Cllr. Cleveland
 - b. Cllr. Mills reported a vandalism incident at Tollgate Cottage (on the way to Garboldisham). She will write something for the Parish Magazine to remind residents to contact the police if they see any vandalism in the village.
 - c. Cllr. Faiers noted that he is storing the speed camera. Cllr. Mills noted that the PCSO (community police) will advertise the need for volunteers to run a speedwatch project.
11. **Cemetery Report** – no burial/internment/memorial requests in June.

12. Planning matters

- a. PROPOSAL Trees in a Conservation Area Notification 1no. Lawsons Cypress – fell. LOCATION Wisty Cottage High Street Hopton IP22 2QX - DC/18/1135/TCA (no comment response has been submitted).
- b. PROPOSAL (i) Loft conversion (ii) new window casement to existing first floor front elevation LOCATION Pipanbrig, Shortgrove Lane, Hopton, IP22 2RP. APPLICANT Mr Mark Filler - DC/18/1080/HH. It was unanimously agreed to submit a “no objection” response.
- c. PROPOSAL Installation of oil tank. LOCATION Norvic House, Nethergate Street. APPLICANT Mr. Timothy Davis – DC/18/1219/HH. It was unanimously agreed to submit a “no objection” response.
- d. Norfolk Minerals and Waste Local Plan Review: Initial Public Consultation - 29 June to 13 August 2018 (inclusive). This was noted.

13. **Payments.** The following cheques were signed:
Mrs. Caroline Dowson – Clerk – July and August payment - £350.46
Mr. R. Waugh – Litter Picker – July and August payment - £210.32
HMRC - £67.60

- 14 **Date of next meeting** – Monday, 10th September 2018. (Note: no meeting in August). Meeting closed at 7.25pm.