

Hopton cum Knettishall Parish Council

Safeguarding Policy for Children and Adults

Whilst safeguarding is pre-eminently the domain of social services and the police it is also the responsibility of the whole community including parish councillors

Policy Statement

The Parish Council must act to prevent abuse and harm should a concern arise ie if a disclosure is made to a councillor.

A child is defined as someone below the age of 18. A vulnerable adult is one who needs to be protected from abuse and neglect.

Responsibilities

1. To raise awareness of safeguarding by promotion on the Parish website.
2. To make an appropriate referral if a concern arises.
3. To ensure there is a designated lead person.
4. To ensure that any councillor, volunteer or paid employee who is involved in teaching, training or supervision of children or vulnerable adults is DBS checked.
5. To ensure that any records of a concern or referral is kept in a secure place.

Types of abuse

This includes physical, emotional, sexual and financial abuse. Self-neglect including hoarding is also included.

Making a referral

Dial 999 in an emergency.

Concerns about a child

Complete a MARF (Multi-Agency Referral Form) online:

<http://www.suffolkscb.org.uk/working-with-children/how-to-make-a-referral/>

Or telephone Customer First on 0808 800 4005

Concerns about an adult

Use the “make a referral” button on the Safeguarding Adults Board website:

<https://www.suffolkas.org/> or telephone Customer First on 0808 800 4005